

Data Driven School/Student Achievement Action Plan

School Name:	Principal:
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The following timeline presumes that a school improvement plan is in place and that staff members have been involved in school and district goal-setting activities.

Key Actions	Month Action Taken		Participants in Taking Action	
	Began	Completed	Teams Involved	
1. Identifying the Goals				
Review district long-term goals				
Identify Building-Level School Improvement Goals				
Identify how you will know when you meet your goals.				
Rank the goals in order of most to least important				
2. Analyzing the Data	Began	Completed	Teams Involved	
Using the ISAT Student Data Wizard or a spreadsheet containing student ISAT data, make a list of areas of concern within the curriculum. (consistently low scores, discrepant groups of data, etc.)				
Work through “Analyzing Your ISAT Data Worksheet” with the ISAT Student Data Wizard or with a spreadsheet.				
Compare the inconsistencies found in your analysis with your goals from Part 1. Modify, adjust, add or remove goals to ensure that you are shooting at the right targets.				
Clearly define and list the problems that will be addressed based on goals and data analysis.				

3. Establish Teams to Address Problem Areas	Began	Completed	Teams Involved	
Each team should take on one problem				
Each team will formulate a specific essential guiding question to focus their work				
Each team will consist of members with expertise in the area of concern				
Each team will select a leader to keep the team on track				
The charge of each team is to develop specific strategies and actions that can be implemented in the classroom to address the problem and answer the guiding question.				
4. Clarify the Problem (Team Task)	Began	Completed	Teams Involved	
Review the data to rule out other root causes. Try to figure out why your data looks like it does and focus on the causes and how to remedy problems.				
5. Choosing Strategies and Actions (Team Task)	Began	Completed	Teams Involved	
Research strategies that address your problem				
Choose strategies that you will implement to address your problem.				
Use “Standards-Local Outcomes-Classroom Strategies Worksheet” to clearly define strategies that will be used in the school to address the problem.				

Establish checkpoints for monitoring progress. Decide how you will know if what you are doing is having any impact. How will progress be measured?				
Develop assessments to measure the effectiveness of the strategy implementation. (tests, rubrics, score sheets, etc)				
6. Implementing the Plan (Team Task)				
	Began	Completed	Teams Involved	
Create a calendar to map out the a schedule of when and how the strategies will be implemented				
Stick to the calendar				
Supporting staff in implementing changes is a key element in school improvement				
7. Assessment of Results (Team Task)				
	Began	Completed	Teams Involved	
Regularly collect and analyze local data to assess whether progress toward attainment of objectives is satisfactory				
8. Revisit the Goals (Team Task)				
	Began	Completed	Teams Involved	
Review the effects of implementing strategies and whether or not goals were accomplished as a consequence.				
Modify strategies and/or redefine goals as needed				